



Tourist Visa (Schengen from 1 to 90 days)

Applicants who are citizens of countries other than Uganda, Rwanda, and/or Burundi are required to present a valid residence permit issued by the relevant authorities. These permits include a work permit, a student visa, and/or a dependent family member's permit.

- Completed short-stay [visa application form](#) (Schengen visa), available through the dedicated form (also available on the Embassy website). For minors, the visa application form must be signed by both parents.
 - Valid passport, with residual validity of at least three months beyond the planned travel dates
 - A recent passport-sized photograph with a white background ([size ICAO](#))
 - Clear photocopy of the personal data page of your passport, together with copies of recent visas and entry/exit stamps, clearly showing the actual size of the document
 - Flight booking
 - Proof of accommodation for the entire duration of your stay
 - Personal bank statement stamped by the bank and covering the last three months
 - Valid travel health insurance covering the entire planned travel period, including transfer dates ☐
- Consular fees payable only in cash and in USD on the day of the visa appointment ☐ All photocopies must be submitted together with the original.

Further supporting documents

Depending on the applicant's profile, additional supporting documents are required, as indicated below:

EMPLOYEES

- Copy of employment contract and/or employment certificate - Copy of pay slips for the last three months.

BUSINESS OWNERS

- Copy of the company registration documents issued by the competent authorities - Company bank account statement(s)

MINORS

- Copy of birth certificate
- Copy of the identity document of the parents and/or legal guardians
- If minors are accompanied by persons other than their parents/legal guardians, a sworn declaration (Affidavit) signed by both parents/legal guardians must be submitted, which must be certified by the competent Ministry of Foreign Affairs and translated into Italian for legalization by the consular office.
- In cases where one parent is absent or deceased, supporting documentation must be provided via a birth certificate, death certificate, or court order regarding custody. If the legal guardian is not the biological parent listed on the birth certificate, an official order confirming legal custody must be provided.
- Letter from the school indicating the name of the minor, the names of the parents/legal guardians, the class attended and the contact details of the school representative.

IN CASE OF GROUPS: list of all visa applicants in the group and travel itinerary