



BUSINESS VISA (Schengen from 1 to 90 days)

Applicants who are citizens of countries other than Uganda, Rwanda, and/or Burundi are required to present a valid residence permit issued by the relevant authorities. These permits include a work permit, a student visa, and/or a dependent family member's permit.

- Completed [application form](#) for a short-stay visa (Schengen visa), available through the dedicated form (also available on the Embassy website)
- Valid passport, with residual validity of at least three months beyond the planned travel dates
- A recent passport-sized photograph with a white background ([size ICAO](#))
- Clear photocopy of the personal data page of your passport, together with copies of recent visas and entry/exit stamps, clearly showing the actual size of the document
- Flight booking
- Proof of accommodation for the entire duration of your stay
- Personal bank statement stamped by the bank and covering the last three months
- Valid travel health insurance covering the entire planned travel period, including transfer dates
- Consular fees payable only in cash and in USD on the day of the visa appointment

Specific documents

- Formal Invitation Letter (Form) from the host company, clearly indicating the purpose and expected duration of the stay (the letter must be written in Italian or English)
- Cover letter from the applicant's employer or the local company represented.
- Copy of the host company's registration certificate issued by the Italian Chamber of Commerce (so-called "visura camerale").
- Clear copy of the national identity card and/or passport of the inviting company representative (the copy must reproduce the dimensions of the original document)
- Proof of the applicant's employment relationship
- Copy of the registration certificate of the local company represented, issued by the URSB and/or other competent authorities in Rwanda and Burundi.